

Job Description

Current as at: 20/01/2015

POOL LIFEGUARD

YMCA FITNESS AND RECREATION CENTRES

POSITION LEVEL:	Full Time / Part Time / Casual , Fitness Industry Award 2010
REPORTS TO:	Centre Manager / Aquatic Facility Manager or other person who may, from time to time, be nominated.
SUPERVISES:	Nil
POSITION SUMMARY:	Pool Lifeguards at YMCA facilities take on a much greater responsibility than simply supervising water space. As well as identifying potential risk factors and taking steps to reduce those risks, lifeguards will act as positive role models in an effort to build strong people, strong families and strong communities.
PRIMARY RESPONSIBILITIES:	<ol style="list-style-type: none"> 1. Provide adequate supervision of aquatic facilities to ensure the safety of all facility users. 2. Maintain concentrated observation of pools and patrons to anticipate and respond to problems. 3. Identify and quickly respond appropriately to any emergency. 4. Ensure facility rules are being obeyed whilst at the same time educating facility users about safe aquatic practices. 5. Ensure patrons are protected from unruly behaviour and dangerous actions. 6. Carry out intervention and preventative action to ensure the safety and wellbeing of patrons, the facility and equipment. 7. In conjunction with management, facilitate the timely and safe use of water space, in clearly defined areas using appropriate signage. 8. In the event of injury or illness, ensure the provision of appropriate first aid and associated reporting. 9. Conduct rostered pool tests and pool maintenance to ensure full compliance with Health Department Regulations. 10. Conduct cleaning & safe control measures for: <ul style="list-style-type: none"> ○ Change rooms ○ Lost property ○ Public use equipment 11. Perform delegated and rostered maintenance & cleaning duties. 12. Undertake regular cleaning and tidying duties to ensure the maintenance of a safe environment for staff and patrons. 13. Advise management personnel of requirements for: <ul style="list-style-type: none"> ○ Re-stocking of first aid, cleaning, chemical supplies ○ Troubleshooting, maintenance, breakdowns 14. Comply with legislative and organisational requirements relating to: <ul style="list-style-type: none"> ○ Current water restrictions ○ Occupational Health and Safety ○ Guidelines for Safe Pool Operation ○ YMCA Risk Management ○ YMCA Operations and Pool Life guarding 15. Participates in regular in-service training sessions. 16. Performs other duties as required by the Program Manager. 17. Maintain the work environment so as to minimise risk to both customers and staff. 18. Report identifiable risk so that immediate action can be taken. 19. Complete incident/accident reports and provide to Manager as required. 20. Comply with the YMCA's Occupational Health and Safety Policies and Procedures, including those relating to your specific role as found in the OHS Management: Roles and Responsibilities document. 21. Maintain confidentiality of all YMCA information, records and files. 22. To maintain the Quality System and report any deviations from the intended system. 23. Uphold and promote the policies and mission of the YMCA of Brisbane including compliance with all practices in the "YMCA Quality Manual".

	<p>24. Must be aware of & implement the YMCA's Safeguarding Children and Young People Policy.</p> <p>25. Any other duties as determined by the Chief Executive Officer from time to time.</p>
<p>SELECTION CRITERIA</p> <ul style="list-style-type: none"> • Qualifications • Experience • Personal Attributes 	<p>Essential</p> <ol style="list-style-type: none"> 1. Senior First Aid and CPR 2. RLSS Pool Lifeguard Award 3. Willingness to obtain a ACF Safeguarding Children Certificate 4. Possess, or be willing to obtain, a positive notice Blue Card in accordance with the Working with Children (Risk Management and Screening) Act 2000. <p>Desirable</p> <ol style="list-style-type: none"> 5. Aus Swim Teacher 6. Previous experience in a similar role <p>Personal Attributes</p> <ol style="list-style-type: none"> 7. Friendly and approachable manner 8. Self-motivated 9. Works as part of a team and shows professionalism 10. Punctual in both attendance on shift and attendance at staff meetings 11. Immediately responds to customer needs or concerns 12. Models, demonstrates, and teaches positive values like caring, honesty, respect, and responsibility. 13. Sets an example for parents by interacting, communicating, guiding, and setting clear boundaries and expectations for children in healthy and respectful ways.

Authorised by: _____